

**ORDINANCE No.**

\*Create a new Nonrepresented classification of Deputy Chief of Police, which is exempt from the classified service, and establish a compensation rate for this classification. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In accordance with the policies established by the City Council and based on a classification and compensation review, the Bureau of Human Resources is creating a new Nonrepresented classification effective October 25, 2017.
2. A critical element of this classification is exercising independent judgment in the formulation of policies that have citywide impact or importance.
3. Accordingly, the Director of the Bureau of Human Resources recommends that employees hired into this classification on or after the effective date of this ordinance shall be excluded from the classified service, as provided by the City Charter and Human Resources Administrative Rules.

NOW, THEREFORE, the Council directs:

- a. The following classification is being created:

<u>Job Class</u>	<u>Grade</u>	<u>Effective Date</u>
Deputy Chief of Police	16	October 25, 2017

- b. Employees hired into this classification shall be excluded from the classified service.

Section 2. The Council declares that an emergency exists in order that this classification and compensation action may occur without delay; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council:

Mayor Ted Wheeler  
Office of Management and Finance  
Prepared by: Anna Kanwit: NWE

**Mary Hull Caballero**  
Auditor of the City of Portland  
By

Deputy

Date Prepared: October 12, 2017

## IMPACT STATEMENT

**Legislation title:** \*Create a new Nonrepresented classification of Deputy Chief of Police, which is exempt from the classified service, and establish a compensation rate for this classification.  
(Ordinance)

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**Contact phone:** 503 823-3507

**Presenter name:** Anna Kanwit

### **Purpose of proposed legislation and background information:**

The Mayor's Office requested the creation of a new classification of Deputy Chief of Police to describe the specific duties of a position responsible for assisting the Police Chief with planning, directing, managing, and overseeing the activities and operations of the Portland Police Bureau (PPB) and all its branches.

The Bureau of Human Resources is recommending a Nonrepresented salary grade 16 for the Deputy Chief of Police.

This position will be responsible for exercising independent judgment in the formulation of policies that have citywide impact or importance and will be excluded from the classified service as provided by the City Charter and Human Resources Administrative Rules.

This classification will be effective October 25, 2017.

### **Financial and budgetary impacts:**

The Bureau of Human Resources is recommending salary grade 16 which has an annual maximum of \$186,576. Other ongoing costs, including benefits and materials and services are estimated at \$50,241. Onetime costs are estimated at \$75,00, including the purchase of a vehicle and personal equipment. If approved by Council, CBO will increase the Police Bureau's current appropriation level by \$236,817 as part of the FY 2017-2018 Fall BMP to cover ongoing costs. This will require an offset during the FY 2018-19 budget development process. CBO will also increase the Police Bureau's FY 2107-18 budget by \$252,613 to cover one-time costs (\$75,000) and nine months of salary and benefits costs (\$177,613). Council may also elect to fund additional administrative support for the Deputy Chief. The ongoing cost of that support is estimated at \$125,200. If approved, CBO will further adjust the current appropriation level by \$125,200 and increase one-time resources in the current year to fund 9 months of administrative support.

### **Community impacts and community involvement:**

This action is largely internal to City government processes.

### **100% Renewable Goal:**

This action is largely internal to City government processes.

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES:** Please complete the information below.
- NO:** Skip this section

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>